

**WOODLAND PARK CITY COUNCIL  
REGULAR MEETING MINUTES  
COUNCIL CHAMBERS, CITY HALL  
JANUARY 4, 2007 – 6:00 P.M.**

**1. CALL TO ORDER AND ROLL CALL:** Crane called the meeting to order at 6:00 P.M. Case called the roll, with the following Council members being present: Mayor Gary Crane, Phil Mella, Terry Harrison, Ken Matthews, George Parkhurst and Steve Randolph.

**2. ADJOURN TO EXECUTIVE SESSION: C.R.S. 24-6-402(4)(e) Determining positions for negotiations relative to Shining Mountain Golf Course and Sourdough Valley.**

Crane read the purpose of the Executive Session into the record.

**MOTION:** To adjourn to Executive Session pursuant to C.R.S. 24-6-402(4)(e) to determine positions for negotiations relative to Shining Mountain Golf Course and Sourdough Valley. Harrison/Matthews. Motion carried 6-0.

**3. 7:00 P.M. – RECONVENE REGULAR MEETING AND PLEDGE OF ALLEGIANCE:** Mayor Crane reconvened the meeting at 7:00 P.M. with the above stated members of Council present. He announced that City Council met in Executive Session from 6:00 P.M. to 6:58 P.M. and requested Executive Session participants announce themselves. Participants included Randolph, Parkhurst, Matthews, Harrison, Mella, Crane, City Attorney Erin Smith and City Manager Mark Fitzgerald. Crane reported that Council discussed positions for negotiations relative to Shining Mountain Golf Course and Sourdough Valley. Crane stated that no formal action was taken during the Executive Session. Crane then led the Pledge of Allegiance.

The following Staff Members were also in attendance:

City Manager Mark Fitzgerald	City Attorney Erin Smith
Finance Director Kellie Case	Police Chief Robert Larson
Public Works Director David Buttery	Utilities Director Jim Schultz
Deputy City Clerk Janell Sciacca	

**4. CEREMONIES, PRESENTATIONS & APPOINTMENTS:**

**A.** Presentation of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2005 to City Finance Director/Treasurer Kellie Case: Crane noted this award has been given to Case and he recognized her for this honor.

**B.** Presentation of Young Citizen of the Quarter Award to Josh Wickes: Crane presented this award to Wickes. Wickes thanked the Council, his teacher, and Build-A-Generation Director Julie Reid for their support and this recognition.

**C.** Consider appointments and reappointments to Woodland Park Planning Commission: Crane noted that applications from the three incumbent members are in the file and reported that no new applications were received. Parkhurst noted the meeting attendance information included in the staff report for the Planning Commission and the Historic Preservation Committee. Crane thanked Parkhurst for his comment, and reported he would follow up those Commission and Committee members concerning meeting attendance.

**MOTION:** To reappoint Laurie Scott, John Todd and Larry Ullo to terms on the Planning Commission to expire on January 1, 2010. Matthews/Randolph. Motion carried 6-0.

**D.** Consider appointments and reappointments to the Historic Preservation Committee: Crane noted that applications from the three incumbent members are in the file and reported that no new applications were received. Crane noted he would follow up with these Committee members concerning meeting attendance.

**MOTION:** To reappoint Debi Boucher, Amy Hopfe and David Langley to terms on the Historic Preservation Committee to expire on January 1, 2009. Parkhurst/Matthews. Motion carried 6-0.

**5. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** None.

**6. CONSENT CALENDAR:**

**A.** Approve minutes of December 7, 2006 Regular Meeting. **(A)**

**B.** Approve November 2006 Statement of Expenditures and authorize Mayor to sign warrants in payment thereof. **(A)**

**C.** Approve indirectly illuminated changeable copy sign that is 30 square feet for Lot 2 of Morning Sun Business Park (more specifically 100 Morning Sun Drive) as requested by owner Robert Konczak of Konczak's Concepts, Inc. **(A)**

Crane read the Consent Calendar items into the record. Mella asked for clarification concerning this type of sign. Napoleon noted this type of sign is similar to what is used by Vectra Bank and Alpine Auto – with a white background using black letters. Crane asked about the colors on the permanent portion of the sign. Napoleon reported that the permanent portion of the sign would not be changed.

**MOTION:** To approve the Consent Calendar. Crane/Harrison. Motion carried 6-0.

**7. UNFINISHED BUSINESS:** None.

**8. ORDINANCES ON INITIAL POSTING:**

**A.** Approve Ordinance 1068 establishing Historic Preservation, Protection and Landmark Designation of the Maytag House located at 301 W. Gunnison Avenue with a legal description of Lots 1-5 and 23-27, Block 12, Lake Addition, as requested by

owners Lynn Colligan and Elaine Nice on initial posting and set the public hearing for January 18, 2006. **(A)**

**MOTION:** To approve Ordinance 1068 on initial posting and set the public hearing for January 18, 2007. Mella/Parkhurst. Motion carried 6-0.

**B.** Approve Ordinance 1069 establishing Historic Preservation, Protection and Landmark Designation of the Carroll Cabin located at 202 N. West Street with a legal description of Lots 6-8, Block 25, Steffa's Addition #2, as requested by owner Gary Litchenberg on initial posting and set the public hearing for January 18, 2007. **(A)**

**MOTION:** To approve Ordinance 1069 on initial posting and set the public hearing for January 18, 2007. Harrison/Matthews. Motion carried 6-0

**C.** Approve Ordinance 1070 regarding the adoption of the Teller County Building Codes and associated International Building Codes on initial posting and set the public hearing for January 18, 2007. **(A)**

Riley provided a brief review of the proposed codes, and corrected some dates and typographical errors contained in this draft, noting that these changes have been made in the original document. She introduced Paul Clarkson and Al Chamberlain, Teller County Building Department representatives. Chamberlain provided an overview of the process and the documents. Riley reported that a full review of the proposed codes would be presented at the public hearing.

**MOTION:** To approve Ordinance 1070 regarding the adoption of the Teller County Building codes and associated International Building codes on initial posting and set the public hearing for January 18, 2007. Harrison/Mella. Motion carried 6-0.

**D.** Approve Ordinance 1071 declaring the public notification process and methods for the City of Woodland Park for the year 2007 on initial posting and set the public hearing for January 18, 2007. **(A)**

**MOTION:** To approve Ordinance 1071 declaring the public notification process and methods for the City of Woodland Park for the year 2007 on initial posting and set the public hearing for January 18, 2007. Crane/Harrison. Motion carried 6-0.

**9. PUBLIC HEARINGS:** None.

**10. NEW BUSINESS:**

**A.** Consider Resolution 668 establishing the Single Family Residential Water Tap Allotment for 2007. **(A)**

Schultz provided an overview of the Water Tap Management Plan and the process used to establish the allotment on an annual basis. He reported that the allotment for 2007 is 90 single-family residential taps.

**MOTION:** To approve Resolution 668. Parkhurst/Randolph. Motion carried 6-0.

**11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**12. REPORTS:**

**A.** Mayor's Report: Crane complimented the City's staff on the recent snowstorm handling. Council concurred.

**B.** Council Reports: None.

**C.** City Attorney's Report: None.

**D.** City Manager's and Department Managers' Reports: None.

**13. COMMENTS ON WRITTEN CORRESPONDENCE:** None.

The time being 8:04 P.M., Crane noted that Council would be continuing the Executive Session from earlier this evening. He read the purpose of the Executive Session into the record.

**MOTION:** To adjourn to Executive Session pursuant to C.R.S. 24-6-402(4)(e) to determine positions for negotiations relative to Shining Mountain Golf Course and Sourdough Valley. Harrison/Parkhurst. Motion carried 6-0.

Crane reconvened the meeting at 8:48 P.M. He announced that City Council met in Executive Session from 8:05 P.M. to 8:45 P.M. and requested Executive Session participants announce themselves. Participants included Randolph, Parkhurst, Matthews, Harrison, Mella, Crane, City Attorney Erin Smith and City Manager Mark Fitzgerald. Crane reported that Council discussed positions for negotiations relative to Shining Mountain Golf Course and Sourdough Valley. Crane stated that no formal action was taken during the Executive Session.

**14. ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:50 P.M.

Recorded by:

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Cindy Morse, MMC, City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2007.

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Gary Crane, Mayor