

**WOODLAND PARK CITY COUNCIL
REGULAR MEETING MINUTES
COUNCIL CHAMBERS, CITY HALL
JANUARY 18, 2007 – 6:00 P.M.**

1. CALL TO ORDER AND ROLL CALL: Crane called the meeting to order at 6:00 P.M. Morse called the roll, with the following Council members being present: Mayor Gary Crane, Jon DeVaux, Ken Matthews, George Parkhurst and Steve Randolph.

2. ADJOURN TO EXECUTIVE SESSION: C.R.S. 24-6-402(4)(b) and (3) Conferring with the city attorney for receiving legal advice regarding specific legal questions related to the acquisition of property and to discuss the purchase, acquisition, lease, transfer or sale of real or personal property.

Crane read the purpose of the Executive Session into the record.

MOTION: To adjourn to Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (3) conferring with the city attorney for receiving legal advice regarding specific legal questions related to the acquisition of property and to discuss the purchase, acquisition, lease transfer or sale of real or personal property. Randolph/Parkhurst. Motion carried 5-0.

3. 7:00 P.M. – RECONVENE REGULAR MEETING AND PLEDGE OF ALLEGIANCE: Mayor Crane reconvened the meeting at 7:00 P.M. with the above stated members of Council present. He announced that City Council met in Executive Session from 6:00 P.M. to 6:58 P.M. and requested Executive Session participants announce themselves. Participants included Randolph, Parkhurst, Matthews, DeVaux, Crane, City Attorney Erin Smith, City Manager Mark Fitzgerald and City Clerk Cindy Morse. Crane reported that Council discussed legal positions with the city attorney related to the acquisition of property and the purchase, acquisition, lease, transfer or sale of real or personal property. Crane stated that no formal action was taken during the Executive Session. Crane then led the Pledge of Allegiance.

The following Staff Members were also in attendance:

City Manager Mark Fitzgerald	City Attorney Erin Smith
City Clerk Cindy Morse	Police Chief Robert Larson
Public Works Director David Buttery	Utilities Director Jim Schultz
City Planner Sally Riley	Deputy City Clerk Janell Sciacca

4. CEREMONIES, PRESENTATIONS & APPOINTMENTS: None.

5. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA: None.

6. CONSENT CALENDAR:

A. Approve minutes of January 4, 2007 Regular Meeting. **(A)**

- B.** Approve December 2006 Statement of Expenditures and authorize Mayor to sign warrants in payment thereof. **(A)**
- C.** Approve annual renewal of 3.2% Beer License for Loaf N Jug #26 located at 260 E. Highway 24, to be effective February 22, 2007. **(QJ)**
- D.** Approve annual renewal of 3.2% Beer License for Loaf N Jug #51 located at 790 Red Feather Lane, to be effective February 22, 2007. **(QJ)**
- E.** Approve annual renewal of 3.2% Beer License for Loaf N Jug #69 located at 519 W. Highway 24, to be effective February 22, 2007. **(QJ)**
- F.** Approve application from Yoolee Corporation for renewal of Retail Liquor Store License for Paradise Spirits located at 1099 W. US Highway 24, to be effective March 3, 2007. **(QJ)**
- G.** Approve application from RC & CC, LLC for renewal of Retail Liquor Store License for Banana Belt Liquors located at 300 E. US Highway 24, to be effective April 3, 2007. **(QJ)**

Crane read the Consent Calendar items into the record.

MOTION: To approve the Consent Calendar. Randolph/Matthews. Motion carried 5-0.

7. UNFINISHED BUSINESS: None.

8. ORDINANCES ON INITIAL POSTING:

- A.** Approve Ordinance 1072 vacating the common lot line and public utility easement between Lots 4 and 5, Evergreen Heights Filing #3 (more specifically 1381 Crestview Way) as requested by Lawrence and Karolyn Connell on initial posting and set the public hearing for February 1, 2007. **QJ**

MOTION: To approve Ordinance 1072 on initial posting and set the public hearing for February 1, 2007. Parkhurst/DeVaux. Motion carried 5-0.

9. PUBLIC HEARINGS:

- A.** Consider Ordinance 1068 establishing Historic Preservation, Protection and Landmark Designation of the Maytag House located at 301 W. Gunnison Avenue with a legal description of Lots 1-5 and 23-27, Block 12, Lake Addition as requested by owners Lynn Colligan and Elaine Nice. **(A)**

Riley reviewed the staff report and a brief PowerPoint presentation. She noted that this request meets the local designation criteria, and has been reviewed by the City's Historic Preservation Committee. The public hearing was held. Randolph asked if additional structures would be considered for this designation in the future. Riley reported that an inventory was conducted and there could be additional requests. Randolph asked if there are benefits to property owners with this designation; asked if the designation could be withdrawn in the future; and asked whether there are restrictions concerning this designation. Riley reported that the designation is a privilege and a pledge to preserve the structure; reported that there are possible State

tax credits that might be applicable; noted that there is no restriction on the use of the property, but there is a review process for any alterations. She reported that this designation doesn't restrict the unused lots, and noted that the designation may be removed at any time. There being no further comment, the public hearing was closed. Applicant Lynn Colligan addressed Council and thanked them for the opportunity to preserve the history of this structure.

MOTION: To approve Ordinance 1068. Parkhurst/DeVaux. Motion carried 5-0.

B. Consider Ordinance 1069 establishing Historic Preservation, Protection and Landmark Designation of the Carroll Cabin located at 202 N. West Street with a legal description of Lots 6-8, Block 25, Steffa's Addition #2 as requested by owner Gary Litchenberg. **(A)**

Riley reviewed the staff report and a brief PowerPoint presentation. Applicant Litchenberg addressed Council noting how important the preservation of our historic treasures is, and reported he was proud to be part of that process. The public hearing was held without comment.

MOTION: To approve Ordinance 1069. Crane/Matthews. Motion carried 5-0.

C. Consider Ordinance 1070 regarding the adoption of the Teller County Building Codes and associated International Building Codes. **(L)**

Riley reviewed the changes to Title 15, Section 11 describing penalties and Section 19 designating the Teller County Building Department as the County Building Inspector, as provided by the City Attorney. The public hearing was held. Al Chamberlain, Teller County Building Official, thanked the Council and the staff for working together to update these codes. Randolph asked Chamberlain if the new codes would require installation of a sprinkler system in residential buildings. Chamberlain reported there is no requirement for that in the Uniform Fire Code, and provided an explanation of the process for that. DeVaux asked if the cost of construction of a new residence will be increased as a result of the adoption of these codes. Chamberlain reported they would, largely due to the environmental regulations, and noted that it would be 5% or less. Paul Clarkson, Director of Community Development for Teller County, addressed Council, and reported that the County currently has no intent to raise fees. He stated long-term savings in operations and maintenance costs would offset the minor increase in construction costs for homeowners. Crane asked Clarkson to explain how fees are calculated. Clarkson noted that calculation tables are included in each of the various building codes, and described the process. Lynn Colligan, 301 W. Gunnison, noted that some of the choices relative to appliances and heating/cooling systems are made by the customer, not the builder. There being no further comment, the public hearing was closed.

MOTION: To approve Ordinance 1070. Randolph/Parkhurst. Motion carried 5-0.

D. Consider Ordinance 1071 declaring the public notification process and methods for the City of Woodland Park for the year 2007. **(A)**

Morse reviewed the staff report, noting that bids were received from the Courier and the Gazette. She reported that the low bid was \$0.35/line first publication and \$0.33/line for subsequent publications, from the Courier, and recommended approval of that bid. The public hearing was held without comment.

MOTION: Approve Ordinance 1071 declaring the Courier the public notification process and method for 2007, at rates of \$0.35/line first publication and \$0.33/line subsequent publication. Parkhurst/DeVaux. Motion carried 5-0.

10. NEW BUSINESS: None.

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

12. REPORTS:

A. Mayor's Report: Crane noted the upcoming Family First Forum, and reported that information would be on Channel 10 beginning February 1, 2007.

B. Council Reports: None.

C. City Attorney's Report: None.

D. City Manager's and Department Managers' Reports: None.

13. COMMENTS ON WRITTEN CORRESPONDENCE: None.

14. ADJOURNMENT: There being no further business, the meeting was adjourned at 8:04 P.M.

Recorded by:

Cindy Morse, MMC, City Clerk

APPROVED THIS _____ DAY OF _____, 2007.

Gary Crane, Mayor