

**WOODLAND PARK CITY COUNCIL
REGULAR MEETING MINUTES
COUNCIL CHAMBERS, CITY HALL
NOVEMBER 15, 2007 – 7:00 P.M.**

1. CALL TO ORDER AND ROLL CALL: Crane called the meeting to order at 7:00 P.M. Morse called the roll, with the following Council members being present: Mayor Gary Crane, Jon DeVaux, Terry Harrison, Ken Matthews, Phil Mella, George Parkhurst and Steve Randolph.

2. PLEDGE OF ALLEGIANCE: Mayor Crane led the audience in the Pledge of Allegiance.

The following Staff Members were also in attendance:

City Manager David Buttery	City Clerk Cindy Morse
Police Chief Robert Larson	Finance Director Kellie Case
Utilities Director Jim Schultz	Planning Director Sally Riley
Public Works Director Bill Alspach	Deputy City Clerk Janell Sciacca

3. CEREMONIES, PRESENTATIONS & APPOINTMENTS:

A. Presentation by Martha Hubbard of Teller County Public Health Services regarding Local Emergency Planning Committee Point of Distribution Exercise: Hubbard thanked City Council for hosting the flu shot clinic prior to the meeting this evening. She reported that the exercise will be held on Saturday, November 17th at the Woodland Park Middle School and is a mass flu vaccination exercise to determine if our region can begin to look at how medications and vaccinations are delivered in an emergency situation. She reported that there is an excellent working committee that has been preparing and planning this event, and invited Council to attend as observers.

4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA: None.

5. CONSENT CALENDAR:

- A.** Approve minutes of November 1, 2007 Regular Meeting. **(A)**
- B.** Approve October 2007 Statement of Expenditures and authorize Mayor to sign warrants in payment thereof. **(A)**

Crane read the Consent Calendar item into the record.

MOTION: To approve the Consent Calendar. Mella/Harrison. Motion carried 7-0.

6. UNFINISHED BUSINESS: None.

7. ORDINANCES ON INITIAL POSTING:

A. Approve Ordinance 1087 amending the 2007 Budget on initial posting and set the public hearing for December 6, 2007. **(A)**

MOTION: To approve Ordinance 1087 and set the public hearing for December 6, 2007. Mella/Matthews. Motion carried 7-0.

B. Approve Ordinance 1088 appropriating sums of money to the various funds, in the amounts and for the purpose as set forth for the 2008 Budget Year on initial posting and set the public hearing for December 6, 2007. **(A)**

Randolph noted that Chamber President Debbie Miller was present in the audience as asked if Council could discuss funding for that organization. He noted that if we all agree that the Visitor's Center is an important function in Woodland Park, he suggests that funding be accomplished through the General Fund totally, rather than partially from the Downtown Development Authority budget. He reported that he believes the DDA budget is aimed at a focused area of our community and felt it would make fiscal sense to fund the Chamber Visitor Center from the General Fund. He suggested leaving the \$15,000 in the DDA budget and adding an additional \$15,000 expenditure to the General Fund Budget. DeVaux suggested that this item be discussed at the public hearing on December 6, 2007 and reported that the DDA Board meets to discuss this topic on December 4, 2007. Council concurred.

MOTION: To approve Ordinance 1088 and set the public hearing for December 6, 2007. Mella/Harrison. Motion carried 7-0.

C. Approve Ordinance 1089 raising monthly Sewer Operations, Maintenance and Repair Rates on initial posting and set the public hearing for December 6, 2007. **(A)**

MOTION: To approve Ordinance 1089 and set the public hearing for December 6, 2007. DeVaux/Harrison. Motion carried 7-0.

8. PUBLIC HEARINGS:

A. TO BE TABLED TO JANUARY 17, 2008: Consider Final Plat for Paradise of Colorado Filing #2 for 29 single family residential lots on property being a subdivision of a portion of the W1/2 of Section 19, T12S, R68W of the 6th P.M. (more specifically 25.22 acres located east of Thunder Ridge Drive and Majestic Parkway) as requested by Paradise of Colorado, LLC and William F. Brown, Jr., Manager. **(QJ)**

Riley reviewed the letter submitted by the applicant requesting tabling to January 17, 2008.

MOTION: To table consideration of the Final Plat for Paradise of Colorado Filing #2 to January 17, 2008, as requested by applicant William F. Brown, Jr. Parkhurst/Matthews. Motion carried 7-0.

9. NEW BUSINESS:

A. Consider Resolution 683 levying General Property Taxes for the Year of 2007 for the 2008 Budget to be adopted December 6, 2007. **(A)**

Case reviewed the Resolution noting that the mill levy rate remains unchanged from previous years, at 16.249 mills.

MOTION: To approve Resolution 683. Crane/Mella. Motion carried 7-0.

B. Consider Resolution 684 authorizing a contract with the Colorado Department of Transportation for Lake Avenue Sidewalk Project STE M381-013 in the amount of \$41,040. **(A)**

Alspach reviewed this contract for the Lake Avenue Sidewalk Improvement Project. He noted that the next step is to solicit bids for this design/build project. Parkhurst encouraged Alspach to construct the sidewalk on the same side of the street as the existing sidewalk. Alspach noted that the design phase would provide information and direction for location of the sidewalk. Alspach reported that the City match for this project is included in the 2008 budget.

MOTION: To approve Resolution 684. Randolph/Parkhurst. Motion carried 7-0.

C. Consider Resolution 685 approving the transfer of one Water Tap and one Sewer Tap from Woodland Village Mobile Home Park to 117 N. Center Street **(A)**

Schultz reviewed the request, noting that Richard Brown, owner of the Woodland Village Mobile Home Park donated one residential water tap and one residential sewer tap to Help the Needy to use at their proposed new facility at 117 N. Center Street. He noted that the City's code provides for these transfers upon City Council approval and payment of a \$500 per tap transfer fee. He reported that the Resolution is conditioned upon the payment of the transfer fees before the use of these taps at the new location or within one year of City Council approval, whichever comes first. Randolph reported he is a member of the Board of Directors for Help the Needy and will recuse himself from consideration of this item. He noted that a variety of organizations and individuals are donating their services and fees for this project and suggested that the City might consider doing something similar. Crane suggested that the City Attorney review that specific consideration and report back to Council.

MOTION: To approve Resolution 685 approving the transfer of one Water Tap and one Sewer Tap from Woodland Village Mobile Home Park to 117 N. Center Street. Harrison/DeVaux. Motion carried 6-0 with Randolph not voting.

10. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

11. REPORTS:

A. Mayor's Report: Crane reported that the Chamber of Commerce and the City Planning Staff will hold an open house on November 29, 2007 at 7:00 P.M. in Council Chambers to discuss the Sign Ordinance and sign code enforcement, and invited the public to attend.

B. Council Reports: Randolph provided a brief DDA update, noting that meetings with developers were held over the last three days to work out details regarding contracts. He reported that there was good progress made, and noted that there are two more weeks of meetings and reported that the next DDA Board meeting is scheduled for December 4, 2007.

C. City Attorney's Report: None.

D. City Manager's and Department Managers' Reports: Buttery reported that the Planning Department Monthly Report includes information concerning sign/banner enforcement. He also noted that the August and September sales tax reports were on Council's desks for their information.

12. COMMENTS ON WRITTEN CORRESPONDENCE: None.

13. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:50 P.M.

Recorded by:

Cindy Morse, MMC, City Clerk

APPROVED THIS _____ DAY OF _____, 2007.

Gary Crane, Mayor