

**WOODLAND PARK CITY COUNCIL
REGULAR MEETING MINUTES
COUNCIL CHAMBERS, CITY HALL
FEBRUARY 7, 2008 – 7:00 P.M.**

1. CALL TO ORDER

2. ROLL CALL: Crane called the meeting to order at 7:00 P.M. Morse called the roll with the following Council members being present: Mayor Gary Crane, Jon DeVaux, Terry Harrison, Ken Matthews, Phil Mella, George Parkhurst and Steve Randolph.

The following Staff Members were also in attendance:

City Manager David Buttery	City Clerk City Morse
Police Chief Robert Larson	Finance Director Kellie Case
Utilities Director Jim Schultz	Planning Director Sally Riley
Public Works Director Bill Alspach	Public Works Assistant Pat Mancini
City Attorney Erin Smith	

3. PRESENTATION OF FLAGS AND PLEDGE OF ALLEGIANCE BY BOY AND GIRLS SCOUTS OF AMERICA:

Girl Scouts from the Woodland Park area presented the Flags; led the audience in the first verse of America the Beautiful, and led the audience in the Pledge of Allegiance. Mayor Crane and Council congratulated the Girl Scouts on the ceremony and he and the Councilmembers presented each Scout with a city pin.

4. CEREMONIES, PRESENTATIONS & APPOINTMENTS:

A. Proclamation supporting the 98th Anniversary of Boy Scouts of America.

Crane read the Proclamation into the record, and noted that the Boy Scouts will be celebrating 100 years in 2010.

B. Swearing in of Officers of the Woodland Park Teen Court.

Morse introduced Teen Court Coordinator Suzanne Leclercq who addressed Council providing a brief introduction about the program and the recent training of Officers. Morse then administered the Oath of Teen Court Officer to Justine Dillow, Brandie Saunders, Daniel Allred, Nicholas Dahlke, Katelyn Brown, Nathan Todd, Tarrah Todd, Jessica Whisman and Kateri Hrack. Council discussed this program, noting that it is very positive in our community. Chief Larson provided additional comment regarding the success of this program.

5. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA: None.

6. CONSENT CALENDAR:

A. Approve minutes of January 17, 2008 Regular Meeting. **(A)**

B. Approve application from Western Convenience Stores, Inc. for renewal of Retail Liquor Store License for Western Convenience Store located at 20421 E. Highway 24, to be effective May 12, 2008. **(QJ)**

Crane read the Consent Calendar items into the record.

MOTION: To approve the Consent Calendar as presented. Mella/Harrison. Motion carried 7-0.

7. UNFINISHED BUSINESS: None.

8. ORDINANCES ON INITIAL POSTING: None.

9. PUBLIC HEARINGS:

A. Consider Ordinance 1091 repealing and reenacting Chapter 17.32 of the Woodland Park Municipal Code to amend subdivision regulation pertaining to Condominiums and Townhouses. **(L)**

Riley reviewed the proposed Ordinance and a PowerPoint presentation. She noted that the Planning Commission recommended approval of this Ordinance. Riley noted the proposed changes included in the packet. Randolph noted that he prefers oversight and review of these plats. DeVaux agreed with Randolph. Parkhurst suggested that the order of the items contained in Section 17.32.030 be grouped to reflect all requirements for Condominiums together and all requirements for Townhouses together. Riley described this administrative review process, noting that when the Final Plat is presented for review it is really too late in the process to make significant or major changes. She noted that public process provides for Council review at the Preliminary Plat stage. DeVaux commented on the language at the bottom of page two, noting that he felt it could be re-worded. Riley and City Attorney Smith noted that the language is correct in that no person other than the applicant or a person who filed a timely objection may appeal the administrative decision of the Planning Director. Crane asked if the Mayor should sign the certification in an appeal situation. City Attorney Smith noted that would be best. The public hearing was held without comment. Following additional discussion:

MOTION: To approve Ordinance 1091 subject to the language in Section 17.32.030 regrouped by type (Condominium or Townhouse); the addition of language that the Certificate of Approval be signed by the Mayor when an appeal is involved; and that the City Attorney review the language concerning individuals eligible to appeal the administrative decision of the Planning Director. Matthews/Parkhurst. Motion carried 7-0.

B. Consider Ordinance 1092 vacating a portion of a general Right-of-Way Easement lying over, under and across a portion of land adjacent to US Highway 24 in Block 10, Bergstrom Addition located in the SW1/4 of Section 19, T12S, R68W of the 6th P.M. (more specifically 509 Scott Avenue). **(A)**

Riley reviewed the history of this request and recommended approval. BATTERY noted that prior to the actual construction of this building, it was determined that the easement was larger than needed. He reported that the City and the developer agreed to vacate

a portion of the easement, and it is now before City Council for their review. The public hearing was held without comment. Following discussion:

MOTION: To approve Ordinance 1092 as presented. Crane/Randolph. Motion carried 7-0.

10. NEW BUSINESS: None.

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

12. REPORTS:

A. Mayor's Report: Crane reported that the Mayor's Community Investment Committee has been meeting since early January and will be presenting a package to City Council to review on February 21, 2008.

B. Council Reports: Harrison inquired about the Rampart Range Road sidewalk project. Aslpach noted that CDOT is reviewing the plans prior to allowing the City to advertise for bids. Aslpach is hoping to construct this project during the school summer break. Matthews noted he attended his first PPACG Board meeting and reported that Woodland Park is very well represented throughout that organization. DeVaux noted that some decorative street lighting on Wal-Mart's property is not working due to an electrical problem.

C. City Attorney's Report: None.

D. City Manager's and Department Managers' Reports:

1. Update on Mountain Pine Beetle Program: Schofield reviewed the annual process and timetable for abatement of these insects. She discussed the program and noted that public interest is increased and reported that she is actively expanding the public education for continued protection of the trees in our region. She reviewed statistics from 2005 through 2008 noting a marked decrease in the number of infected trees every year.

2. Update on Pavement Management Program: Aslpach reported that a consultant has been hired to survey our streets to collect data; assess conditions; establish a database, and prepare a Pavement Management Program report. He noted the report is due in mid-February and will be presented to Council following review and prioritization.

13. COMMENTS ON WRITTEN CORRESPONDENCE: Randolph noted a letter from JJ Triebold included in the packet. Buttery reported that the Chamber was the recipient of the inquiry and forwarded the letter to the City. He reported that the Chamber's President responded to Triebold, and noted that Triebold is currently involved in the meeting process for the Sign Ordinance. Crane reported that he also contacted Triebold.

14. 8:55 P.M.

Recorded by:

Cindy Morse, MMC
City Clerk

APPROVED THIS _____ DAY OF _____, 2008.

Gary Crane
Mayor