

**WOODLAND PARK CITY COUNCIL
REGULAR MEETING MINUTES
COUNCIL CHAMBERS, CITY HALL
MARCH 20, 2008 – 6:00 P.M.**

1. CALL TO ORDER & ROLL CALL: Crane called the meeting to order at 6:00 P.M. Morse called the roll with the following Council members being present: Mayor Gary Crane, Jon DeVaux, Terry Harrison, Ken Matthews, George Parkhurst and Steve Randolph.

2. ADJOURN TO EXECUTIVE SESSION: C.R.S. 24-6-402(4) (I) Personnel matters relative to the contract of the City Manager.

Crane read the purpose of the Executive Session into the record.

MOTION: To adjourn to Executive Session pursuant to C.R.S. 24-6-402(4) (I) To discuss personnel matters relative to the contract of the City Manager. Randolph/DeVaux. Motion carried 6-0.

3. 7:00P.M. – RECONVENE REGULAR MEETING AND PLEDGE OF ALLEGIANCE: Mayor Crane reconvened the meeting at 7:00 P.M. with the above stated members of Council present and Mayor Pro-tem Mella. He announced that City Council met in Executive Session from 6:00 P.M. to 6:58 P.M. and requested Executive Session participants announce themselves. Participants included Randolph, Parkhurst, Matthews, Harrison, DeVaux, Crane, and City Manager David Buttery. Crane reported that Council discussed personnel matters relative to the contract of the City Manager, and reported that no formal action was taken during Executive Session.

The following Staff Members were also in attendance:

City Manager David Buttery	City Clerk Cindy Morse
Police Chief Robert Larson	Utilities Director Jim Schultz
Public Works Director Bill Alspach	Planning Director Sally Riley
City Planner Amanda Schofield	Deputy City Clerk Janell Sciacca

Mayor Crane led the audience in the Pledge of Allegiance.

4. CEREMONIES, PRESENTATIONS & APPOINTMENTS:

A. Presentation of Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2006 to City Finance Director/Treasurer Kellie Case.

Crane presented the award to Case and thanked her for her service. Case thanked Council for the award.

5. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA: None.

6. CONSENT CALENDAR:

- A.** Approve minutes of March 6, 2008 Regular Meeting. **(A)**
- B.** Approve February 2008 Statement of Expenditures and authorize Mayor to sign warrants in payment thereof. **(A)**
- C.** Approve application from Fiesta Mexicana Restaurants No. 1, Inc. for renewal of Hotel and Restaurant Liquor License for Fiesta Mexicana Restaurants No. 1 located at 420 W. Midland Avenue, to be effective July 24, 2008. **(QJ)**
- D.** Approve application from Konczak's Koncepts, Inc. for renewal of Hotel and Restaurant Liquor License for Primo's of Chicago located at 100 Morning Sun Drive, to be effective April 18, 2008. **(QJ)**
- E.** Approve application from Valero Diamond Metro, Inc. for renewal of 3.2% Beer Retail Off Premises Liquor License for Diamond Shamrock #1122 located at 520 W. US Highway 24, to be effective May 18, 2008. **(QJ)**
- F.** Approve application from Safeway Store Forty Six, Inc. for renewal of 3.2% Beer Retail Off Premises Liquor License for Safeway Store #1578 located at 1009-1025 E. US Highway 24, to be effective May 12, 2008. **(QJ)**
- G.** Approve application from Purple Mountain Services, LLC for renewal of Beer & Wine Liquor License for Wild Wings 'N Things located at 1079 E. US Highway 24, to be effective April 23, 2008. **(QJ)**
- H.** Approve application from Woodland Capital, LLC for renewal of Tavern Liquor License for Eagle Fire Lodge located at 777 E. US Highway 24, to be effective May 11, 2008. **(QJ)**

Crane read the Consent Calendar items into the record.

MOTION: To approve the Consent Calendar as presented. Mella/Matthews. Motion carried 7-0.

7. UNFINISHED BUSINESS: None.

8. ORDINANCES ON INITIAL POSTING: None.

9. PUBLIC HEARINGS:

- A. TO BE TABLED TO APRIL 3, 2008:** Consider Final Plat for Paradise of Colorado Filing #2 for 29 single family residential lots on property being a subdivision of a portion of the W1/2 of Section 19, T12S, \$68W of the 6th P.M. (more specifically 25.22 acres located east of Thunder Ridge Drive and Majestic Parkway), as requested by Paradise of Colorado, LLC and William F. Brown, Jr., Manager. **(QJ)**

Riley noted that a written request was received from the applicant.

MOTION: To table this agenda item to April 3, 2008. Parkhurst/DeVaux. Motion carried 7-0.

10. NEW BUSINESS:

A. Reconciliation of 2007 Water Tap Management Plan and consideration of Resolution 690 establishing Water and Sewer Plant Investment Fees to be effective April 1, 2008. **(A)**

Schultz reviewed the Staff Report, spreadsheet and the data included in the packet. He noted the City's financial position is unchanged from this time last year. He reported the City sold 30 single family water taps in 2007, and the current financial model includes the continuation of a 5% annual increase in both water and wastewater tap fees. He reviewed the debt service schedules and the projected fund balances for future years. He recommended a 5% increase in water and sewer tap fees. Mella inquired about ways to help citizens on fixed incomes. Schultz noted that the annual transfer amount from the utility funds to the general fund was reduced last year. Mella noted that perhaps a sales tax supplement might be appropriate in future years. Matthews voiced support for this Resolution.

MOTION: To approve Resolution 690. DeVaux/Matthews. Motion carried 7-0.

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

12. REPORTS:

A. Mayor's Report: Crane referred to the Colorado Lottery 25th Anniversary Report, and noted that Teller County and Woodland Park have received numerous grants for parks, trails and open space improvements from Great Outdoors Colorado. He also noted he spoke to 230 7th graders earlier this week and reported they are a promising future for political leadership.

B. Council Reports: Matthews reported that he is pleased with the programs and leadership at PPACG, and noted that Rob McDonald would like to address Council at a future meeting. Matthews also distributed some information published by PPACG.

C. City Attorney's Report: None.

D. City Manager's and Department Managers' Reports: Buttery reported that the Resolution allowing the City to pursue a grant for the Memorial Park Improvement Project in conjunction with the development of the YMCA was premature. He reported that the park improvements couldn't be done as a stand alone project, and noted that when the YMCA construction project is ready to begin, we will bring forward another Resolution for Council's consideration. Parkhurst suggested that perhaps the Staff could look into applying for the next park improvement project on the priority list. Buttery noted he would look into that possibility.

13. COMMENTS ON WRITTEN CORRESPONDENCE: None.

14. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:35 P.M.

Recorded by:

Cindy Morse, MMC
City Clerk

APPROVED THIS _____ DAY OF _____, 2008.

Gary Crane
Mayor