

**WOODLAND PARK CITY COUNCIL  
REGULAR MEETING MINUTES  
COUNCIL CHAMBERS, CITY HALL  
APRIL 17, 2008 – 7:00 P.M.**

**1. CALL TO ORDER:** Crane called the meeting to order at 7:00 P.M.

**2. ROLL CALL:** Morse called the roll with the following Council members being present: Mayor Gary Crane, Jon DeVaux, Terry Harrison, Ken Matthews, Phil Mella, George Parkhurst and Steve Randolph.

The following Staff Members were also in attendance:

City Manager David Buttery	City Attorney Erin Smith
City Clerk City Morse	Deputy City Clerk Janell Sciacca
Police Chief Robert Larson	Utilities Director Jim Schultz
Public Works Director Bill Alspach	Planning Director Sally Riley
City Planner Amanda Schofield	Park and Rec Director Cindy Keating

**3. PLEDGE OF ALLEGIANCE:** Mayor Crane led the Pledge of Allegiance.

**4. CEREMONIES, PRESENTATIONS & APPOINTMENTS:**

**A.** Presentation of President's Circle Recognition Award from Keep America Beautiful: Schofield made the presentation to Mella and thanked him for his leadership with this program.

**B.** Presentation of Young Citizen of the Quarter Award to Kyle Levy: Crane presented this Award to Levy and his family, noting that Levy achieved high academic standards, sets a good example and is a positive role model to others. Levy thanked Council for the honor.

**C.** Statements by Outgoing City Councilmembers: Outgoing Councilmembers Mella and Crane delivered their outgoing remarks and expressed thanks for the opportunity to serve the citizens and the community. Crane presented Mella with a commemorative award recognizing his service and Buttery presented Crane with a commemorative award recognizing his service.

**D.** Oath of Office to and seating of newly elected members of City Council: At this time, Morse read a letter from Randolph resigning his Council seat in order to be sworn in as Mayor. Morse then administered the Oath of Office to Mayor Randolph. Morse then administered the Oath of Office to City Councilmembers Betty Clark-Wine, Jon DeVaux and George Parkhurst.

**E.** Selection of Mayor Pro-Tem: Morse reviewed the Charter requirements for this process.

**MOTION:** To appoint Jon DeVaux Mayor Pro-Tem. Randolph/Harrison. Motion carried 6-0.

**F.** Proclamation recognizing April 26, 2008 as Arbor Day in Woodland Park. Randolph read the Proclamation into the record. Parks and Recreation Director Cindy Keating addressed Council and described the tree-planting project in the Forest Edge neighborhood to celebrate Arbor Day, and invited citizens to attend.

**G.** Presentation by Craig Harms and Gayle Gross regarding the Woodland Park Music Market: Harms and Gross addressed Council about this upcoming event to be held in the Ute Pass Cultural Center on April 27<sup>th</sup>. Harms also invited the community to attend the Woodland Park Wind Symphony's Spring Concert to be held on April 20<sup>th</sup> at the Dickson Auditorium.

**H.** Consider appointments to the Woodland Park Parks and Recreation Advisory Board: Morse reviewed the staff report noting that four citizens have applied for four positions on this Board. Keating addressed Council, noting that one applicant – Nancy Lecky, was unable to be present this evening, and she introduced the other three applicants; Trudie Layton, Maggie Richmond and Todd Wiseman. The applicants addressed Council and provided a brief introduction about their interest in this appointment. Following brief discussion:

**MOTION:** To appoint Trudie Layton, Nancy Lecky, Maggie Richmond and Todd Wiseman to the Parks and Recreation Advisory Board for two year terms expiring April 2010. Parkhurst/Harrison. Motion carried 6-0.

**5. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:** None.

**6. CONSENT CALENDAR:**

- A.** Approve minutes of March 20, 2008 Regular Meeting. **(A)**
- B.** Approve March 2008 Statement of Expenditures and authorize Mayor to sign warrants in payment thereof. **(A)**
- C.** Approve application from Casa Grande Mexican Restaurant of Woodland Park LP for renewal of Hotel and Restaurant Liquor License for Casa Grande Mexican Restaurant located at 19251 E. US Hwy. 24 to be effective April 10, 2008. **(QJ)**
- D.** Approve application from PK Business Ventures, LLC for renewal of Hotel and Restaurant Liquor License and Corporate Report of Changes for Danny's Corner Bistro located at 609 W. Midland Avenue to be effective May 23, 2008. **(QJ)**

Randolph read the Consent Calendar items into the record. Morse reported that employees from Casa Grande would be attending the TIPS Training Program provided through the Woodland Park Police Department.

**MOTION:** To approve the Consent Calendar as presented. Harrison/Parkhurst. Motion carried 6-0.

**7. UNFINISHED BUSINESS:** None.

**8. ORDINANCES ON INITIAL POSTING:**

**A.** Approve Ordinance 1094 transferring ownership of dedicated open space located in Stone Ridge Village Filing No. 1, Tract F as requested by owner Dana Duncan on initial posting and set the public hearing for May 1, 2008. **(A)**

Morse introduced the Ordinance and reviewed the Staff Report. Owner Dana Duncan addressed Council and reported that this parcel was dedicated to the City as open space but reported that the parcel functions as a drainage ditch. He noted that during the development of his subdivision he had extra dirt and felt that an improvement to this drainage ditch would be a benefit to the City and to the subdivision. As a result, he approached the City to consider transferring ownership of the dedicated open space to him, and described some of the open space improvements that he may make in the future. He reported that all future improvements would be jointly agreed upon, and noted that he would make all improvements to the ditch, including culvert installation and revegetation and would assume the maintenance responsibility. Harrison asked if the parcel would remain open space. Duncan reported it would. DeVaux stated he believes this is a good idea, and inquired about responsibility for maintenance. Duncan reported he would pay for the improvements and then responsibility would be turned over to the Homeowner's Association. Parkhurst noted that the Parks Advisory Board reviewed Duncan's proposal last month and supports it. Randolph inquired about the downstream terrain and the detention pond. Public Works Director Alspach reported that the detention pond will remain and the exit structure would be modified to accept the pipe, with a slightly dished finish for improved drainage. Randolph asked if the PUD for this subdivision required an amendment for this request. Riley reported there was no need for an amendment as there is no change in use.

**MOTION:** To approve Ordinance 1094 on initial posting and set the public hearing for May 1, 2008. DeVaux/Harrison. Motion carried 6-0.

**9. PUBLIC HEARINGS:** None.

**A.** Consider application from Community Coalition for Families & Children dba Community Partnership Family Resource Center for Special Events Permit for Wine Tasting Fundraiser to be held on May 17, 2008 at the Ute Pass Cultural Center located at 210 E. Midland Avenue. **(QJ)**

Morse reviewed the staff report and recommended approval. The public hearing was held without comment.

**MOTION:** To approve the application from Community Coalition for Families & Children dba Community Partnership Family Resource Center for a Special

Events Permit on May 17, 2008 at the Ute Pass Cultural Center. DeVaux/Parkhurst. Motion carried 6-0.

**10. NEW BUSINESS:** None.

**11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** None.

**12. REPORTS:**

**A.** Mayor's Report: None.

**B.** Council Reports: None.

**C.** City Attorney's Report: None.

**D.** City Manager's and Department Managers' Reports: Morse distributed a memorandum of information concerning Council Committee Appointments for use at the May 15 City Council meeting. Buttery distributed information regarding the Charter provisions and process utilized to facilitate the appointment of a member of Council to replace Randolph's vacated seat. Council concurred with the process and directed the staff to move forward with advertisement for Council interviews on May 15, 2008. Buttery reported that the Mountain Metro Transit System is currently working on a test project to provide express bus service between Colorado Springs and Woodland Park. He noted an online survey that is available through the end of April and encouraged residents to participate in the survey.

**13. COMMENTS ON WRITTEN CORRESPONDENCE:** None.

**14. ADJOURNMENT:** There being no further business before Council, the meeting was adjourned at 8:30 P.M.

Recorded by:

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Cindy Morse, MMC  
City Clerk

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

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Steve Randolph  
Mayor