

PERIOD COVERED DUE DATE	TAXPAYER'S NAME AND ADDRESS	ACCOUNT NUMBER
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# CITY OF WOODLAND PARK

## SALES/USE TAX RETURN

REVENUE DEPARTMENT • 220 W. South Avenue • P.O. Box 9045 • Woodland Park, CO 80866-9045  
(719) 687-9246

### COMPUTATION OF TAX

5. AMOUNT OF CITY SALES TAX <b>3%</b> OF LINE 4			
5a CITY LODGING TAX	AMOUNT SUBJECT TO TAX _____	x <b>5.7%</b> =	
6. EXCESS TAX COLLECTED:			
7. TOTAL SALES & LODGING TAX DUE: (ADD LINES 5, 5a, AND 6)			
8. CITY USE TAX <small>(FROM SCHEDULE B)</small>		AMOUNT SUBJECT TO TAX _____	x <b>1%</b> =
9. TOTAL TAX DUE: (ADD LINES 7 AND 8)			
10. <b>(LATE FILING IF RETURN IS FILED AFTER DUE DATE THEN)</b> ADD:		PENALTY: 10%	ENTER TOTAL
		INTEREST PER MONTH: .75%	
11. TOTAL TAX PENALTY AND INTEREST DUE (ADD LINES 9 AND 10)			
12. ADJUSTMENT PRIOR PERIODS		A - ADD	
ATTACH COPY OF OVER OR UNDER PAYMENT NOTICE		B - DEDUCT	
13. TOTAL DUE AND PAYABLE: <b>(MAKE CHECK OR MONEY ORDER PAYABLE TO CITY OF WOODLAND PARK)</b>			

1. GROSS SALES AND SERVICE <small>(TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCL. ALL SALES RENTALS AND LEASES AND ALL SERVICES BOTH TAXABLE AND NON-TAXABLE)</small>		
2A. ADD: BAD DEBTS COLLECTED		
2B. TOTAL LINES 1 & 2A		
3 A. NON-TAXABLE SERVICE SALES <small>(INCLUDED IN ITEM 1 ABOVE)</small>		
B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE		
C. SALES SHIPPED OUT OF CITY AND OR STATE <small>(INCLUDED IN ITEM 1 ABOVE)</small>		
D. BAD DEBTS CHARGED OFF <small>(ON WHICH CITY SALES TAX HAS BEEN PAID)</small>		
E. TRADE-INS FOR TAXABLE RESALE		
F. SALES OF GASOLINE AND CIGARETTES		
G. SALES TO GOVERNMENTAL, RELIGIOUS AND CHARITABLE ORGANIZATIONS		
H. RETURNED GOODS		
I. PRESCRIPTION DRUGS / PROSTHETIC DEVICES		
J. OTHER DEDUCTIONS (LIST)		
K.		
L.		
3. TOTAL DEDUCTIONS <small>(TOTAL OF LINES 3 A THRU L)</small>		
4. TOTAL CITY NET TAXABLE SALES & SERVICE <small>(LINE 2B MINUS TOTAL LINE 3)</small>		

FOR CHANGES TO EXISTING BUSINESS PLEASE CHECK THE BOX AND COMPLETE THE REVERSE SIDE. ALWAYS SIGN REVERSE SIDE OF FORM.

#### CITY USE ONLY

BATCH # \_\_\_\_\_

CHECK # \_\_\_\_\_

AMT. \_\_\_\_\_

PLEASE COMPLETE THIS FORM ON REVERSE SIDE

SCHEDULE - B - CITY USE TAX				SCHEDULE - C - CONSOLIDATED ACCOUNTS REPORT			
The Woodland Park Municipal Code imposes a tax upon the privilege of using, storing, distributing or otherwise consuming in the City building and construction materials.				This schedule is required in all cases in which the taxpayer makes a consolidated return which includes sales made at more than one location. It must be completely filled out and convey all information required in accordance with the column headings. If additional space is needed attach schedule in same format.			
DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE	ACCOUNT NUMBER	BUSINESS ADDRESSES OF CONSOLIDATED ACCOUNTS	PERIODS TOTAL GROSS SALES (AGGREGATE TO LINE 1 FRONT OF RETURN)	PERIODS NET TAXABLE SALES (AGGREGATE TO LINE 4 FRONT OF RETURN)
(A) LIST OF PURCHASES (IF ADDITIONAL SPACE NEEDED—ATTACH SCHEDULE IN SAME FORMAT)						\$	\$
			\$				
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL LINE (B) ON LINE 8 ON FRONT OF RETURN			\$	ENTER TOTALS HERE AND ON FRONT OF RETURN		\$	\$

NEW BUSINESS DATE MO. DAY YR.  DISCONTINUED DATE MO. DAY YR.	<ol style="list-style-type: none"> <li>If ownership has changed, give date of change and new owner's name</li> <li>If business has been permanently discontinued, give date discontinued</li> <li>If business location has changed, give new address</li> <li>Records are kept at what address?</li> <li>If business is temporarily closed, give dates to be closed</li> <li>If business is seasonal, give month of operation</li> <li>If the return includes sales for more than one location, refer to and complete schedule "C"</li> </ol>
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SHOW BELOW CHANGE OF OWNERSHIP AND/OR ADDRESS, ETC.

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\_\_\_\_\_

BUS ADDRESS     MAILING ADDRESS

I hereby certify under penalty of perjury, that the statements made herein are to the best of my knowledge, true and correct.

BY \_\_\_\_\_

COMPANY \_\_\_\_\_

PHONE \_\_\_\_\_

TITLE \_\_\_\_\_ DATE \_\_\_\_\_