

WOODLAND PARK PLANNING COMMISSION  
REGULAR MEETING MINUTES  
WOODLAND PARK CITY COUNCIL CHAMBERS  
January 12, 2006  
7:00PM

I. CALL TO ORDER AND ROLL CALL

Commissioners in attendance were Ullo, Todd, Maluschka, Matthews, Scott, and Smith. Staff present were Napoleon, Riley, and Weien. Commissioners absent were Hartsfield, Hunsicker and Miller.

II. PLEDGE OF ALLEGIANCE

III. ELECTION OF OFFICERS

The Planning Commission Bylaws require an election of officers at the first regular meeting of the new year. Eric Smith moved to nominate John Todd as Chairman for 2006. Ullo seconded the motion and asked if there were any other nominations for Chairman. Hearing none, Ullo called for a vote on Smith's motion to elect Todd as Chairman. Approved with 5 votes. Todd abstained.

Smith moved to nominate Ken Hartsfield as Vice Chair. Todd seconded motion. Discussion took place if Hartsfield should be nominated since he was not present to agree to the nomination. It was decided that if he is not willing to take the position, he may deny the position at the next meeting he is in attendance. Approved 6-0.

Ullo, thanked the commissioners and staff for all of the support given to him during his year as Chair in 2005. Todd assumed the Chairman role at this time in the meeting.

IV. APPROVAL OF MINUTES OF PREVIOUS MEETING

The December 8, 2005 minutes were approved as written.

V. REQUESTS AND/OR PUBLIC HEARINGS

**A. CASE #2511424- Scott Avenue/Alley Vacation.** A request for the City's review and approval to vacate a portion of the Scott Avenue right-of-way North of Chester Avenue and the intersecting alley West of Scott Avenue and East of Willow Street. The adjacent owners, Beth Vincent-Hoeritz; Duane L. Carter and Myrna S. Carter; Martin R. Elwell; and Stanley J. Plesinski and Jackie I. Plesinski make this request.

Since the application was submitted there has been a change in ownership. Stanley J. Plesinski and Jackie I. Plesinski have sold their property to Beth Vincent-Hoeritz. Riley wanted this change reflected in the information presented in packets to the Commission.

Riley presented a PowerPoint presentation that showed the existing lot lines and the new configuration of the lots if the vacation is granted as presented to the Commission. Staff recommends that utility and drainage easements be preserved, as there are existing utilities, storm water, and sewer lines in this right-of-way. Riley had phone conversations with both Aquila and Qwest and both utilities are in agreement with the vacation as presented as long as the right-of-way and easements are maintained.

Beth Vincent-Hoeritz addressed the Commission explaining that with the approval of this vacation the future development of her parking lot will have more options than before.

Chairman, Todd opened the Public Comment portion of the meeting. Since no comments were made, the public comment session was closed.

**MOTION:** Smith moved approval of CASE #2511424- Scott Avenue/Alley Vacation. Ullo seconded. Approved 6-0.

**B. CASE # 2512444 Chester Avenue Vacation.** A request for the City's review and approval to vacate a portion of Chester Avenue right-of-way lying Easterly of Baldwin Street. The adjacent owners, John Faeth and Carol M. Kenney, make this request.

Riley presented a PowerPoint showing the portion of Chester Ave. involved in this request for a vacation. This presentation showed what the future parcels would be should this vacation be granted and that access to the adjoining lots is preserved via Baldwin Street.

Riley spoke to representatives of both Aquila and Qwest and these utilities are supportive of the vacation being granted as long as the ROW is retained for the utility easements. Parcel B is to remain as open space for the newly developed Triton Office Building.

John Faeth, property owner of the Triton Office Building, was present but did not wish to address the commission.

Public Comment was opened. No participation took place for public comment. The Public Comment was closed.

**MOTION:** Matthews moved to approve CASE # 2512444 Chester Avenue Vacation as presented. Maluschka seconded. Approved 6-0.

## V. REPORTS

Chairman's Report – None

Planning Director's Report – The December Monthly Planning Department Report was distributed. The recently approved Parking Ordinance was distributed.

Napoleon shared with the Commission that no new cases had been submitted for the January 26, 2006 meeting. Discussion took place as to possible workshops that could be presented by staff. General agreement was to cancel the January 26, 2006 meeting.

VI. DISCUSSION AND COMMENT - None

VII. ADJOURNMENT

Recorded by,

Maggie Weien

This \_\_\_\_\_ day of \_\_\_\_\_, 2006.

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John Todd, Chairman