

**Woodland Park City Council**  
**Council Chambers – City Hall**  
**June 18, 2020**  
**7:00 PM**

*If interested in viewing the corresponding video / discussion related to the subject below you can go to the City's YouTube page to view the video.*

**1. ROLL CALL**

The following members of Council present were: Mayor Val Carr, Mayor Pro-Tem Hilary LaBarre, Councilmembers Kellie Case, Hilary LaBarre, Rusty Neal, Jim Pfaff and Robert Zuluaga.

The following Staff Members were also in attendance for this meeting were:

City Manager Darrin Tangeman	City Attorney Jason Meyers
Assistant City Manager/City Clerk Suzanne Leclercq	Planning Director Sally Riley
Management Analyst Rob Felts	
Finance Director Emily Katsimpalis	
Parks and Recreation Director Cindy Keating	

**2. PLEDGE OF ALLEGIANCE**

**3. CEREMONIES, PRESENTATIONS AND APPOINTMENTS**

**A. Appointments to the Downton Development Authority Board (DDA).**

City Clerk Leclercq reviewed her staff report with the Council. Leclercq shared that there were going to be three openings on the DDA Board. Leclercq reported that Jerry Good, Elijah Murphy and Ellen Carrick's terms were expiring on June 30, 2020. Leclercq shared that Carrick did not intend on continuing on the DDA Board. Leclercq advertised the positions according to Council's procedures and received three applications. Applications were received from incumbents Good, Murphy and an application was received from Marty McKenna. Leclercq shared the attendance reports of the incumbents as required by Council. Leclercq also shared the Colorado Revised Statute regarding DDA Members. The statute Leclercq shared was CRS: 31-25-806 which states "*each appointed member of the board, except any member from the governing body, shall reside, be a business lessee, or own real property in the downtown development district within the municipality in which the authority is located.*" Leclercq shared that all three of the candidates up for appointment met these requirements. Leclercq shared that the three applicants were in the audience and available for questions.

Mayor Carr thanked the applicants for applying and asked Jerry Good to approach the podium and share why he would like to be re-appointed to the DDA Board.

At this point 7:07 PM the meeting was paused as there were some technical difficulties and the audience at home could no hear.

Mayor called the meeting back in to order at 7:25 PM.

At this time candidates Good, Murphy and McKenna all shared their background and why they felt they should be appointed to the DDA.

At this time Mayor Carr asked Clerk Leclercq to hand out the ballots to Council to vote.

Prior to the vote LaBarre and Case shared that they would not be voting for any of the candidates and that they felt it was time for the DDA to start winding down its existence.

Leclercq read the following votes into the record:

*Carr voted for Murphy, Good and McKenna*

*LaBarre voted for none of the candidates*

*Case voted for none of the candidates*

*Neal voted for none of the candidates*

*Pfaff voted for Murphy, Good and McKenna*

*Zuluaga voted for Murphy, Good and McKenna*

The vote resulted in a tie no majority vote was achieved. As per Council's policy a tie vote would automatically be tabled until the next Council Meeting. The following motion was made:

**MOTION:** To table the appointment of the DDA Board of Directors until the next scheduled City Council Meeting on July 2<sup>nd</sup>. Neal/Zuluaga. 5 -1 motion carried with Case voting no.

Tanner Coy DDA Board Member approached the podium to advise Council that the Board as of June 30 will not consist of a majority of members of reside/own in the district without this appointment. Coy stated that Pinell, Born and Zuluaga do not reside/own in the district and that Coy, Wilson and Larsen do reside/own in the district. Coy noted that the DDA Board would be out of compliance with state statute.

**B. Presentation of Trails Map by Executive Director Drew Stoll of Great Outdoors Consultants.**

Drew Stoll introduced his wife Angelica and Bill Aslpach who were instrumental in helping him get the Great Outdoors Woodland Park Bike & Trail Map made. Stoll also mentioned that it is also available as a Smart Phone App. Stoll presented Planning Director Riley and City Council with a map. Mayor Carr thanked Stoll for his work on the map.

**4. ADDITIONS, DELETIONS OR CORRECTIONS TO AGENDA:**

**A.** Mayor Carr announced that item 5A minutes of the 6/4 Meeting and Item B discussion and direction on a Coronavirus Relief Fund will be removed from the agenda.

**5. CONSENT CALENDAR:**

**A.** Approve May 2020 Statement of Expenditures and authorize the Mayor to sign Warrants in payment thereof.

City Clerk Leclercq presented the consent calendar.

**MOTION:** To approve Consent Calendar as presented: Neal/Pfaff. Motion carried 6-0.

**4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:**

Jim Wear of the Veterans Bike Rally shared the plans of this year's rally with the Council. Wear asked the Council for a letter in writing of the City's support. Mayor Carr shared that at this time the City could offer "moral support" but not sure of much more. Planning Director Riley noted that a TUP for this event had not been submitted to date. Councilmembers Case, Zuluaga and Neal also shared their support for this event.

**5. UNFINISHED BUSINESS:**

A. None

**6. ORDINANCES ON INITIAL POSTING:**

A. None

**7. PUBLIC HEARINGS:**

A. Consider Ordinance No. 1379, Series 2020 extending the temporary moratorium to January 23, 2021 on accepting applications for detached single family MFS and MFU zones and set the public hearing for June 18, 2020.

Planning Director Riley reviewed Ordinance No. 1379 with the Council.

**MOTION:** Consider Ordinance No. 1379, Series 2020 extending the temporary moratorium to January 23, 2021 on accepting applications for detached single family MF5 and MFU zones and set the public hearing for June 18, 2020. Case/Neal. Motion carried 5-0. Mayor Pro-tem LaBarre recused herself from this vote.

**8. NEW BUSINESS:**

A. Discussion of an Ordinance amending the Woodland Park Municipal Code by adding Section 1.05.030 appearance of names on the ballot.

City Attorney Meyers discussed the options for this Ordinance with Council. Meyers stated that he felt he had guidance from the Council on what they desired and would work with Clerk Leclercq on the verbiage.

At this time being 9:12 PM Mayor Carr called for a brief recess.

At 9:23 PM Mayor Carr called the meeting to order.

B. Nomination of voting Councilmember for the CML Business Meeting.

Council decided by consensus that Mayor Pro-tem LaBarre should be the voting member for the CML Business Meeting. She is the councilmember on the policy committee for CML and was planning to attend the meeting.

C. Approval of Resolution No. 864, Series 2020 a Resolution calling for a Special Election to be held in conjunction with the November 3, 2020 Teller County Coordinated Election.

City Attorney Meyers presented this Resolution to the Council. There being no Council discussion the following motion was made:

**MOTION:** Approval of Resolution No. 864, Series 2020 a Resolution calling for a Special Election to be held in conjunction with the November 3, 2020 Teller County Coordinated Election. Case/Pfaff. Motion carried 6-0.

## 9. REPORTS:

**A. Mayor's Report:** Mayor Carr reviewed the upcoming events for the next two weeks.

- Mayor Pro-tem had no report.
- Councilmember Case gave a PRAB update.
- Councilmember Neal reminded the citizens that now is the chance to get involved in city boards and committees. Neal stated that he was glad they would be repeating the vote for the DDA at the next Council meeting.
- Councilmember Case stated that she felt the DDA should make clarification on their by-laws and that the Council liaison should be a non-voting member.
- Councilmember Zuluaga stated that the DDA Attorney should give a finding of fact whether the Council liaison is a voting member. Zuluaga stated that at this time no report for Main Street that they are going through a re-shuffle.
- Councilmember Pfaff shared that there would be a July 4<sup>th</sup> gathering at the golf course and if interested to contact April.

**B. City Attorney Reports:** None

**C. City Managers Reports:**

- Finance Director Katsimpalis shared the Sales tax update for April 2020 stating that the Sales tax is up 9.7% from April of 2019 with it being up 9.2% year to date. Lodging tax is down 46%.
- Parks and Recreation Director Cindy Keating gave a financial report of the aquatic center to answer the questions of Council from the last Council Meeting. (Keating's report is attached to the minutes as part of the record).

Mayor Carr thanked Keating and wanted to go on the record to say that Council has no notion of closing the pool. Councilmember Case stated that we should be opening the pool up all the way. Case stated that she has received some correspondence from handicap individuals that accommodations should be made for them as to what exit to leave out of.

Case also wanted to state for the record that there has been a significant improvement in recent years regarding the deficit.

## 10. EXECUTIVE SESSION:

The following motion was made.

To move into Executive Session for discussion of matters that may be subject to negotiations, developing strategies for negotiations, and/or instructing negotiators under C.R.S. 24-6-402 (4)(e) and for identification purposes: Coronavirus Relief Fund (CVRF) Collaboration Agreement with Teller County.

The Public Meeting was adjourned at 10:19 PM.

The Executive Session was called to order by Mayor Carr at 10:28 PM and the Executive Session was concluded at 11:32 PM.

At this time the Public Meeting was opened. There being no further discussion Mayor Carr adjourned the meeting for the evening.

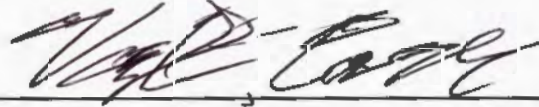
**11. COMMENTS ON WRITTEN CORRESPONDENCE:**

A. None.

**12. ADJOURNMENT: 11:35 PM.**

  
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Suzanne Leclercq MMC, City Clerk

APPROVED THIS 2nd DAY OF July, 2020

  
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Val Carr, Mayor

# Projected Revenue & Expense

## ► Phase 1 Revenue

► Lap Swim	\$ 828
► Water Fitness	\$ 480
► Open Swim	\$ 600
► Online Program	<u>\$ 500</u>
Total	\$2,408
Revenue To Date	\$2,670
(still receiving reservations)	

## ► Phase 1 Expense

► Gas	\$1,379
► Electric	\$1,013
► Chemicals	\$ 544
► Staffing	<u>\$2,173</u>
Total	\$5,109
Recovery	47%
Recovery To Date	52%

Annual, 3-Month and Punch Pass holders may activate their pass or pay Daily Entry Fee.

# Projected Revenue & Expense

## ► Phase 2

► Lap Swim	\$ 1,296
► Water Fitness	\$ 720
► Open Swim	\$ 1,950
► Peak Swim Team	<u>\$ 319</u>
Total	\$4,285

## ► Phase 2 (average weekly cost)

► Gas	\$1,380
► Electric	\$1,013
► Chemicals	\$ 544
► Staffing	<u>\$3,053</u>
Total	\$5,990
Recovery	71%

Annual, 3-Month and Punch Pass holders may activate their pass or pay Daily Entry Fee.

# COST TO CLOSE

## Pass Refunds

\$142,734

(YTD Revenue Collected \$22,034)

## IREA

\$ 18,424

(March, April, May Average x 7)

## Black Hills Energy

\$ 12,838

(March, April, May Average x 7)

\$173,996

## The loss to the community

### Programs:

Swim Academy

Junior Life Guard

Wellness Programs

Recreational Opportunities

High School Employment

3-4 Grade Learn to Swim

High School Life Guard Accredited Class

High School Swim Team

Peak Swim Team

All the Donations made by the Community, Local Businesses, and Funders supporting the building of the facility.