

City of Woodland Park Resident Relief Fund

Program Information: The City of Woodland Park Resident Relief Fund (WPRRF hereafter) will aid residents located in the City with any of the following types of COVID-19 affected assistance: rent or mortgage assistance, utility payments, healthcare impacts, and other COVID-19 related bills. Upon application review and approval, residents may receive up to \$500 in grant funds.

Objectives:

The program will initially allocate up to \$100,000 from the current CARES Act - CVRF funds for Woodland Park residents/citizens/individuals. This program does not guarantee the City's financial assistance.

The objectives of WPRRF:

- Provide assistance for COVID-19 related expenditure impacts, for critical resources including food, shelter, rental assistance, childcare, and more.

Individual households may have been adversely affected by COVID-19 impacts, for which this grant funding is intended to address. This pandemic reinforces our need for a long-term economic development strategy that can weather events outside of our control.

The WPRRF will provide grant assistance to these adversely affected households. The timeframe for expenses and economic impact under the grant is March 18, 2020 to December 30, 2020.

This program is for residents located in the City of Woodland Park.

Eligible Residents:

Woodland Park resident households impacted by COVID-19 expenditures may apply.

The Program is open to residents within the City's boundaries that can document negative financial impacts resulting from COVID-19. Grants are available, based on available funds.

Eligible residents located in the City of Woodland Park may be awarded a grant up to a maximum of \$500.00. They must meet all the following criteria:

- Applicants must be a resident of a street address in the City of Woodland Park.
- Be in good standing with local, state, and federal taxing authorities as of February 2020.

Program Priorities: The WPRRF grant program will prioritize applications based on need and considerations of the following factors:

- Demonstrated COVID-19 caused costs and impacts outside of remedies made by the CARE Act,

unemployment and general payments made already by Federal and State Government, and those assistance programs available at <https://stayathomeco.colorado.gov/get-help-now>.

How Does an Impacted Resident Apply: Applicants will complete the application below and submit the application and any required financial documents to the City of Woodland Park CVRF Manager for further review and consideration.

- Send Completed Applications to CVRF Manager
 - Phone: (719) 687-3291
 - Email: [cvrfapp@city-woodlandpark.org](mailto:cvrapp@city-woodlandpark.org)

Eligible Uses for the Grant: Grants offered under the program may be generally used for health and welfare purpose beyond those available at <https://stayathomeco.colorado.gov/get-help-now> including the following:

- Critical resources including food, shelter, rental assistance, childcare.
- COVID-19 health care impacts, including uninsured costs, PPE, disinfectants, thermometers and other medical monitoring devices purchased because of COVID-19.
- Fixed costs (rent, mortgage, insurance)
- Variable costs (utilities)

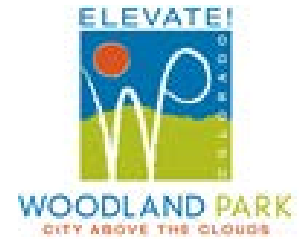
Given the daily changes in how the virus is impacting communities, the City of Woodland Park Resident Relief Fund's response and eligibility criteria may evolve accordingly.

Ineligible Uses for the Grant: Grants offered under the program may not be used for the following:

- Preplanned facility improvements or previously budgeted expenses
- Payment of debts other than those associated with the fixed costs
- Payment for any item, service, or cost for which you have received any other type of grant or public assistance.
- Payment of property tax, sales tax, other tax obligations, and permits

Reporting: A detailed line item budget of requested grant expenses and required financial reports must be submitted by the applicant and approved by the City prior to release grant funds. Grant recipients must fully expend grant funds by December 30, 2020.

If a grant is provided, the receiving resident will be required to sign an agreement that the funds will be spent in accordance with the grant requirements. The State of Colorado requires that receipts will be required to provide verification of how the grant funds were expended to match the previously approved budget.



City of Woodland Park Resident Relief Fund (WPRRF) Application

The period for accepting applications will begin on August 11, 2020. The review period will begin on September 14, 2020. Qualifying applicants must provide documentation regarding the following components:

Applicant Information

Are you located within the City of Woodland Park? _____

Applicant Name: _____

Street Address: _____

City _____ State _____ Zip _____

Phone: _____

Email: _____

How long have you lived in Woodland Park?: _____

Number of residents at this location?: _____

Household (cumulative) 2019 Adjusted gross income (AGI is on Line 8b on Form 1040 (or 1040-SR)):

\$

(Be prepared to Submit 2019 1040 forms upon request, in person or via mail.)

Economic Impacts of COVID-19

What impacts has COVID-19 had on you? (Check all that apply)

Increased food costs

Rent, mortgage, shelter insurance unpaid

Increased utilities cost

PPE, disinfectants, COVID related medical

Increased childcare costs

Please provide a brief explanation of the adverse economic impacts COVID-19 has had on you. Please attach additional pages if necessary.

Grant Assistance Request

Eligible residents may receive up to \$500 in grant assistance. How much grant assistance are you requesting? _____

(Eligible grant expenses may cover COVID-19 related impacts. Grant funds cannot be used to pay down long-term debt.) Please tell us what you would use your funding for and how that would help you. Please attach additional pages if necessary. Please provide documentation showing the amounts of the items you are requesting.

What type(s) of additional support needs do you have?

Please list any local or federal additional COVID-19 relief resources that you have applied for or received and how the funding was used. Additional pages may be attached if necessary.

Funding source:	Status: (Applied for, Declined, Received, or n/a)	Amount: What expenses did the funds cover?
Paycheck Protection Program?		
Economic Injury Disaster Loan?		
SBA Express Bridge Loans?		
SBA Debt Relief?		
Programs at https://stayathomeco.colorado.gov/get-help-now		
Non-profit organization's assistance		
Total local or federal funding resources:		

Application Certification

I hereby certify by reading and initial each statement listed below that:	Please Initial
Applicant has been a resident of Woodland Park as of March 18, 2020.	
Applicant will be required to provide documented receipts and other supporting documentation reflecting expenditure of grant funds before receipt of grant funds.	
Application submission will not be considered until a complete application, and requested attachments, have been submitted.	
Applicant does not have any outstanding judgments, tax liens, or pending lawsuits against them.	

By signing this application, I certify that all information in this application, and submitted with the application, is true and correct to the best of my knowledge, and that I will submit truthful information in the future.

Applicant's Name: _____

Signature: _____

Date: _____

Submit applications via email to:

City of Woodland Park

CVRF Management

cvmfapp@city-woodlandpark.org